

HNJ2030 Coordinating Committee

MEETING MINUTES

SEPTEMBER 15, 2020

ATTENDANCE

- Amanda Medina-Forester, Andrea Mahon, Julia Wieczorek, Loretta Kelly, Maria Baron, Marissa Davis, Yvonne Mikalopas

HNJAC MEMBER SURVEY

- September 18 is the one-year anniversary of the first HNJAC meeting.
- Anonymous survey sent out last week to all HNJAC members reflecting on the past year and areas for improvement.
- 9 of 13 members (69%) responded
- Results were reviewed but full results will be sent to HNJCC for further review and comment before sending to HNJAC
- Some results that were discussed:
 - Shorten monthly meeting time back to 2 hours - but 2 hours is never enough, so need to figure out where to trim content
 - Switch to Zoom platform because Teams isn't working out well. NJDOH doesn't have Zoom accounts, so Y Alliance will need to host the meetings.
 - Role of HNJCC/NJDOH
 - We need to refresh our membership because we're short 3 members: one leaving DOH permanently as of Oct 1, one unavailable for the duration of COVID response, and one who has a standing conflict with our meeting times. All three are in Public Health Services (PHS) branch.
 - Currently have no representation from PHS
 - ACQ ACT especially needs LHD and OLPH representation. (OLPH is in PHS branch)
 - Include all HNJCC members in HNJAC meetings? (Currently only the co-chairs and Yannai attend regularly.)
 - More administrative support from DOH requested.
 - Team building: We have concerns about a lack of cohesiveness and comfort level between members because we've been unable to meet in person. Outdoor, in-person, socially-distant meeting in October?
 - More guidance and concrete deliverables wanted

ACTION TEAMS

- Who is covering food access?
 - Most HNJCC members think it belongs in Healthy Communities but it's not bubbling to the top there and Healthy Families has expressed interest.
- Existing plans (The 5 Ps)

- Need to reiterate that no one is expected to find *everything*. We just want a list of those plans, programs, policies, etc. (5 Ps) that HNJCC, HNJAC, and ACT members are aware of.
- Each ACT can reach out to their contacts to find out about other Ps **and/or** we can send an email from the HNJ account to all ACT applicants asking for their feedback about what plans, policies, etc. are out there.

ACTION ITEMS

- Maria: Follow up on whether Yannai contacted Dr. Adinaro re: his staff's involvement with HNJ2030
- Loretta: Research quick team building activities that can be done remotely
- All: Review HNJAC member survey results and suggest solutions to identified issues